

## The Faith UMC Online Directory

You can get to the family edit page by either clicking the link in your invitation email or using this link: <https://family-edit.servantpc.com/FaithUMC>

### Login Family Editor

You are already logged in to Family Edit! You can go directly to the [homepage](#). If you wish to change your password, use the [change password page](#). ×

Email

swanstamp@gmail.com

Password

\*\*\*\*\*

Enter

When you click on the link you will be directed to the page where you can edit your family's directory information. First, you will need to choose a password. It can be whatever you will remember. If you are asked to enter an email on this page, it is the email to which the invitation was sent.

After you sign in, you can update any incorrect information about your family. Your family profile has information about the entire family. You may choose to have your Address, phone number, and/or email address either listed or unlisted. You may also choose to hide your family's profile from view by other members if that is your wish.

Portal Profiles

## Family Members

- Family Profile
- Howard
- Stacy
- Meghan
- Michael
- Samantha

## Family Profile

**Address**

Address: 913 Lincolnshire Dr.

City: Champaign

State: IL

Zip Code: 61821

Address Unlisted

Address is NOT listed

Address is listed

Country:

Save Cancel

**Phone Number** [Edit](#)

(309) 453-6000

Phone number is listed

Picture Not Available

Browse to upload a new image

Click or tap to select an image

Maximum filesize is 2MB.

Upload New Image

Delete Image

Search the web and Windows

9:12 PM 8/10/2016

If you need to stop one of your family members from being seen in the directory you can hide them. Alternatively, you can add or change information for each person in your family. For instance, our son lives in Peoria instead of Champaign. I can change his address, or at the bottom of the page under “Directory Visibility” I can hide his profile.

## Family Members

Family Profile

Howard

Stacy

Meghan

Michael

Samantha

## Michael

### Name

Mr. Michael (Michael) Smith

 Edit

### Address

913 Lincolnshire Dr.  
Champaign, IL 61821  
Address is listed

 Edit

### Phone Numbers

(309) 453-6000  
Phone number is listed

 Edit

### Email Addresses

 Edit

### Birthdate and Education

1993-07-02

 Edit

### Directory visibility

Profile is visible

 Edit

Picture Not Available

### Browse to upload a new image

Click or tap to select an image

Maximum filesize is 2MB.

[Upload New Image](#)

[Delete Image](#)

### Email Addresses

E-Mail

Email 1 Unlisted

Email is NOT listed

Email is listed

Email 2

Email 2 Unlisted

Email is NOT listed

Email is listed

Email 3

Email 3 Unlisted

Email is NOT listed

Email is listed

[Save](#) [Cancel](#)

### Birthdate and Education

1993-07-02

[Edit](#)

### Directory visibility

Profile is visible

[Edit](#)

To add a picture, find the box on the right of the page below the empty picture and click where it says, “Click or tap to select an image.” This will open a window on your computer where you can find your pictures and select one to upload to your profile. After you select the picture, the blue box labeled “Upload New Image” will get brighter. Click it to upload your picture. If you don’t like the picture you can delete it with the “Delete Image” button. You can add a family picture and also pictures of each person if you like.

**Browse to upload a new image**

Click or tap to select an image

Maximum filesize is 2MB.

**Upload New Image**

Delete Image

✔ Image updated successfully! ×

✔ Image deleted successfully! ×

**The link to get to the Online Directory itself is:** <https://directory.servantpc.com/FaithUMC>  
The Key to sign in to the directory is in a separate email or available by contacting the office.  
Please save the Link and the Key for future reference.